

Oxford University and Oxford Brookes Students' Unions

Ethical Letting Guidelines

Both Students' Unions agree that letting agents and landlords should become accredited with Oxford City Council, and strongly urge all agents and landlords to do so.

To become a green letting agent or landlord within the University system, we are asking you to agree to the following as well as being OCC accredited and a member of a regulating body (e.g. NLAS, ARLA, TPO, UUK, etc).

1. I/we agree not approach the existing tenants before January 1st to establish their intentions for when their tenancy ends.
2. I/we agree not to release a list of available properties before 1st February each year.
3. I/We agree not to ask for rent more than one month in advance of the tenancy commencing.

Signed by: (print name)

Name: (signature)

On behalf of:

(agency)..... Date:

Please sign and return this form to:

President
Oxford University Student Union
2 Worcester Street
Oxford OX1 2BX

Email: president@ousu.org

November 2012

Additional Information

Both Universities' Students' Unions will be using a 'traffic light' identification system to help their students identify the credentials of the local letting agents.

GREEN LIGHT: for those who are OCC accredited AND are members of a regulatory body AND have agreed to the Ethical Letting Guidelines.

AMBER LIGHT: Those who are RICS, ARLA, NAEA, NALS, TPO, UUK etc regulated AND have agreed to the Ethical Letting Guidelines.

RED LIGHT: Not qualified as green or amber.

If it comes to our attention that an agent who has agreed to these guidelines, has not adhered to them, then their rating on our traffic light system will be adjusted accordingly. Similarly, if an agent loses their OCC accreditation they will be removed from our list and no longer allowed to advertise with us.

For those agents who get a **green light** there will be an opportunity to advertise on the Student Pad websites that both Universities will be using. This will only be offered to green agents and landlords. If a landlord is OCC accredited but uses a non accredited agent for management of their properties, they will not be allowed to advertise on Student Pad.

In addition, Oxford Brookes are intending to host a Housing Fair in February 2013. All students will be invited to attend regardless of which University they are from.

There will be a charge for exhibitors, as there would be for any commercial event within the Students' Union. Other organisations such as Oxford City Council and Thames Valley Police will be invited to attend. Certain other relevant local businesses may also be exhibiting.

Terms and conditions will apply, and will be available once this event has been confirmed.